SAI SPURTHI INSTITUTE OF TECHNOLOGY

Approved by AICTE, Affiliated to JNTU Hyderabad.
B.GANGARAM, SATHUPALLY KHAMMAM DT, T.S.

Ref: SSIT/CIR/IQAC/02C/02/2020-21

Date: 18.11.2020

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 21st November, 2020 at 02:30 P.M through online due to covid-19.

Chairperson

Copy to:
1. Principal
2. All the HODs
3. IQAC coordinator and members

SAI SPURTHI INSTITUTE OF TECHNOLOGY
Approved by AICTE, Affiliated to JNTU Hyderabad.
B.GANGARAM, SATHUPALLY KHAMMAM DT, T S.

Internal Quality Assurance Cell

Minutes of Meeting held on 21st November, 2020 at 02.30 P.M. through online mode.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 12.08.2020.
- Academic progress.
- Mess Renovation.
- Financial support for purchasing of Laptops.
- Purchasing of new buses & Xerox machines.
- Task Registrations and Placements.
- Any other discussion

IQAC minutes of meeting (21st November, 2020):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. IQAC verified the completion of syllabus status of all the faculty members and appreciated the faculty for their efforts for smooth conducting of on line classes, ongoing external examinations during the COVID – 19 pandemic situations.
4. It is decided to renovate the girl's hostel kitchen with worth of Rs 1 Lakh.
5. The IQAC committee decided to extend financial support to the faculty members to purchase laptops for on line classes.
6. As per the request from the parents it is decided to purchase 2 new buses specifically for the convenience of girls students.
7. It is decided to purchase 2 Xerox machines worth of Rs 2.5 Lakhs for examination branch and Library.
8. All the HOD's are suggested to improve up on the TASK registrations.
9. The meeting ended with the note of thanks from the coordinator.

Chairperson

SAI SPURTHI INSTITUTE OF TECHNOLOGY

Approved by AICTE, Affiliated to JNTU Hyderabad.
B.GANGARAM, SATHUPALLY KHAMMAM DT, TS.

Ref: SSIT/CIR/IQAC/02C/01/2020-21

Date: 05.08.2020

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 12th August, 2020 at 11:30 A.M through online due to covid-19.

Chairperson

Copy to:
1. Principal
2. All the HODs
3. IQAC members

SAI SPURTHI INSTITUTE OF TECHNOLOGY
Approved by AICTE, Affiliated to JNTU Hyderabad.
B.GANGARAM, SATHUPALLY KHAMMAM DT, TS.

Internal Quality Assurance Cell

Minutes of Meeting held on 12th August, 2020 at 11.30 A.M. through online mode.

Agenda:

- Welcome note by Chairperson.
- Assessment of all academic activities during last academic year (2019-20).
- Review of the Academic calendar (2020-21).
- On – Line Classes.
- Nptel and MOOC'S.
- Admissions, Scholar ships to merit students.
- Digital class rooms.
- Green Initiatives.
- Competitive on line examinations – JEE, Advanced JEE, EAMCET, PGCET.
- Laboratory up gradation.
- Any other discussion.

IQAC minutes of meeting (12th August, 2020):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. Minutes of meeting of last meeting were approved by all the members in the committee.
3. The IQAC approved and reviewed the academic calendar of 2020 - 2021.
4. The committee decided to take on line classes to the students for the coming academic year by using available platforms like zoom, jiomeet, googlemeet etc., due to covid -19 pandemic situation also suggested to use available digital class rooms to teach on line classes.
5. The IQAC committee made a resolution for the III year and IV year B.Tech students to do NPTEL courses and MOOC'S in place of open electives as per JNTUH directives.
6. The committee decided to extend merit scholarships to academically best performing students.
7. The IQAC given suggestions to admission committee for strengthening the admissions by encouraging meritorious rural students based on EAMCET rank and IPE marks.
8. IQAC committee suggested to focus on green initiatives and decided to plant 5000 saplings in the college campus.
9. The committee informed to Examination Branch to make arrangements for smooth conduct of on line competitive examinations to be conducted in the institution.
10. The committee advised all HOD's to upgrade their laboratories where ever necessary.
11. The meeting ended with the note of thanks from the coordinator.

Chairperson

SAI SPURTHI INSTITUTE OF TECHNOLOGY
Approved by AICTE, Affiliated to JNTU Hyderabad.
B.GANGARAM, SATHUPALLY KHAMMAM DT, T.S.

2020-21 ACADEMIC YEAR
IQAC REPORT

S.NO	Minutes	Action Taken
1	The IQAC approved the academic plan and plan of action for next academic year (2020-21).	1. IQAC reviewed the annual report of last academic year (2019-20). 2. The IQAC approved the academic plan and plan of action for next academic year.
2	IQAC suggested to conduct the on line classes to the students.	IQAC reviewed the on line classes for the academic year by using available platforms like zoom, jiomeet, googlemeet etc., due to covid -19 pandemic situations also suggested to use available digital class rooms to teach on line classes.
3	Financial support in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.	The faculty members felt very happy about utilization of financial support.
4	Library books, journals and digital library facilities for students and staff.	The committee approved the library committee proposals to improve the library benefits.
5	IQAC suggested for conducting revision classes and guest lecturers through online mode.	1. All the departments were instructed to conduct any revision classes for slow learners. (Online mode only). 2. All the departments were advised to conduct guest lecturers from eminent academicians or Industry persons.
6	The IQAC committee made a resolution for the faculty members to do NPTEL courses and MOOC'S to the students.	Faculty members participated in NPTEL courses from various departments. Students completed MOOC'S related to their branch subjects.
7	The committee decided to give scholar ships to the students based on their performance in the studies and results obtained.	Several students benefitted by providing scholarships.
8	Committee special appreciations for good planning and implementation.	1.Successfully conducted orientation program, internships/field trips. 2. Examination committee conducted all academic and Govt Competitive Exams.

9	The committee approved to provide health insurance policy for all employees in the organization	VIDAL HEALTH insurance policy is provided to all the employees of the organization.
10	The committee advised Placement coordinator regarding placements to the students.	Campus Placements conducted successfully.
11	The chairperson instructed all the members of the committee and HOD'S about precautions and necessary preventive measuring steps to be taken during covid – 19.	All the employees are strictly following the covid -19 precautions issued by the state government like wearing masks, using sanitizers, keeping 6 feet distances etc.,
12	The IQAC committee directed to all the faculty members to undergo On – Line webinars, On – Line FDP workshops and On – Line Courses.	Faculty members attended Webinars. Faculty members attended On – Line FDP Program's. Faculty members completed On – Line Courses.

Chairperson, IQAC

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/01/2019-20 Date: 01.07.2019

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 05th July, 2019 IQAC Room at 11:00 A.M

Chairperson
PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOI
B GANGARAM, SATHUPALLY
KHAMMAM DT 507303

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Internal Quality Assurance Cell

Date: 05-07-2019

Minutes of Meeting held on 05th July, 2019in IQAC Room at 11.00 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 04.04.2019.
- Assessment of all academic activities during last academic year (2018-19).
- Review of the Academic calendar (2019-20).
- Nptel and MOOC'S
- Admissions, Scholar ships to merit students, Orientation programs.
- Digital class rooms.
- Health insurance policy.
- Any other discussion

IQAC minutes of meeting (05th July, 2019):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. Minutes of meeting of last meeting were approved by all the members in the committee.
3. The IQAC approved and reviewed the academic calendar of 2019 - 2020.
4. The chairperson congratulated IQAC members and all HOD'S for getting IV B.Tech results first Place in the Khammam district under JNTUH affiliated colleges exams held in April/May 2018.
5. The IQAC committee made a resolution for the faculty members to do NPTEL courses and MOOC'S to the students of final year B.Tech.
6. The committee decided to give scholar ships to the students based on their performance in the studies and results obtained.
7. The IQAC given suggestions to admission committee for strengthening the admissions by encouraging meritorious rural students based on EAMCET rank and IPE marks.
8. IQAC approved to organize the orientation programs for the first year students.
9. The IQAC proposed one digital class room for each department.
10. The committee approved to provide health insurance policy for all employees in the organization.
11 .The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B GANGARAM, SATHUPALLY
KHAMMAM DT 507303

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/02/2019-20

Date: 19.10.2019

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 23rd October, 2019 in IQAC Room at 11:30 A.M

Chairperson
PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B. GANGARAM, SATHUPALLY
KHAMMAM DT. 507303

Copy to:
1. Principal
2. All the HODs
3. IQAC coordinator and members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Internal Quality Assurance Cell

Date: 23-10-2019

Minutes of Meeting held on 23rdOctober, 2019 in IQAC Room at 11.30 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 05.07.2019.
- Syllabus completion status.
- Internal Mid exams & External exams.
- FDP Programs, conferences and workshops.
- Guest Lectures.
- Any other discussion

IQAC minutes of meeting (23rdOctober, 2019):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. All the members congratulated Dr. SK. MeeraSaheb, HOD S&H, for being awarded Ph.D.
4. IQAC verified the status of completion of syllabus and suggested to conduct guest lectures also to the students
5. The IQAC discussed about external examiners for conducting university laboratory examinations.
6. The IQAC suggested to council the faculty members for doing research and publishing papers in conferences and in journals
7. Committee resolved to continue the financial support for staff to participate in Faculty DevelopmentPrograms, Workshops, Conferences, Journals and Seminars etc.
8. All the members of the committee decided to conduct Technical symposiums in all departments.
9. The chairperson congratulated all the members for standing district first among JNTUH affiliated colleges in B.Tech II and III year results examinations held in April/May 2018.
10. The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B GANGARAM, SATHUPALLY
KHAMMAM DT 507303

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/03/2019-20 Date: 04.01.2020

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 7th Jan 2020 in IQAC Room at 02:00 P.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B GANGARAM, SATHUPALLY
KHAMMAM DT 507303

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Internal Quality Assurance Cell

Date: 07-01-2020

Minutes of Meeting held on 7th Jan, 2020in conference hall at 02.00 P.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 23.10.2019.
- Project works, Symposiums.
- International Conference.
- Placements.
- New branch B.Tech - Artificial Intelligence for the next academic year.
- Sports festival.
- Any other discussion

IQAC minutes of meeting (7th Jan, 2020):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members in the committee approved the minutes of last meeting.
3. All the members congratulated Dr. K. Bhaskara Mutyalu, Associate Prof. in Mechanical Engineering for being awarded Ph.D.
4. IQAC recommended encouraging the III B.Tech students to participate in National Integration Program EBSB.
5. The IQAC committee discussed about B.Tech project works of the students and decided to have MOU with the companies.
6. All the members of the committee discussed about Technical seminars organizing in the month of jan 2020.
7. The committee advised Placement coordinator regarding placements to the students.
8. The IQAC committee decided to go for additional branch of Artificial Intelligence and Machine Learning for the next Academic year based on the requirement of the subject across the globe.
9. All the members accepted to organize sports festival in the college level.
10. The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B. GANGARAM, SATHUPALLI
KHAMMAM DT 507303

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/04/2019-20

Date: 09.04.2020

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 15th April 2020 in Zoom meeting at 10:30 A.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B. GANGARAM, SATHUPALLY
KHAMMAM DT 507303

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Internal Quality Assurance Cell

Date: 15-04-2020

Minutes of Meeting held on 15th April 2020 in Zoom Meeting at 10:30 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 7th Jan2020.
- Covid -19 Precautions.
- On – line Classes during Lock – down period.
- Organizing Webinars by the departments.
- On – Line Courses and On – Line FDP workshops
- Any other discussion.

IQAC minutes of meeting (15th April 2020):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- The chairperson instructed all the members of the committee and HOD'S about precautions and necessary preventive measuring steps to be taken during covid – 19.
- IQAC planned to conduct On – Line classes to the students for completion of syllabus and project works during lock down period due to covid -19.
- All the members of the committee decided to organize On - Line webinars and On- Line FDP Workshops in all the departments.
- The IQAC committee clear – cut for all the faculty members to undergo on – Line webinars, On – Line FDP workshops and On – Line Courses.
- The committee members felt very happy and appreciated the students securing winners team in Volley ball and badminton doubles team runner-up badminton women singles participated in the JNTUH Zone – B Inter collegiate tournament on march 13th and 14th 2020 at Warangal , Telngana.
- IQAC discussed about conducting External Project examinations on line.
- The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOI
B GANGARAM, SATHUPALLY
KHAMMAM DT 507303

ACADEMIC YEAR : 2019-20

IQAC REPORT

Plan of Action	Achievements
To organize programs for all round development of students.	A unique 21 days mega program "SPURTHI 2K20" was organized covering "Games & Sports Fest", "Cultural Fest" and "Technical Fest" from 23/12/2019 to 13/01/2020.
To organize various programs under the banner of "Women Empowerment Cell"	*Telangana festival "Bathukamma" celebrated on 28/09/2019 *'International Women's Day' celebrated on as a token of responsibility towards Gender Equity promotion in the Institute.
To organize programs to improve Employability Skills of students.	"CLASS" organization is engaged to conduct CRT classes to the eligible students and "TASK" also conducted programs to prepare students for campus placements.
To implement the Management's philosophy of encouraging meritorious poor students with Merit scholarships	Committee sanctioned an amount of Rs. 48,50,600- to encourage the meritorious students.
To improve campus placements	Campus placements are conducted successfully and in total 158 students are placed in various companies.
To address COVID-19 Challenge	*MOU with CODE TANTRA for conducting online classes & virtual labs helping us in protecting the academic interests of staff & students *All Departments organized & attended Webinars & online FDPs/Workshops.
To provide health insurance to all the Employees.	Vidal Health Insurance provided to all the employees with effect from 10-08-2019.
Social Responsibility Initiatives	A unique, one of its kind " Lead India Premier League (LPL)" tournament is organized successfully from 08-02-2020 to 10-02-2020 to uplift the spirit of youth of both Khammam & Bhadradri Kothagudem Districts in association with "Lead India 2020" foundation.
Green Initiatives	Under "Sai Prakruthi" scheme, new saplings are planted in the campus and also distributed in neighbouring villages.

To encourage faculty to publish papers, attend workshops & conferences	Rs. 18,132 spent as financial incentives for the staff.
To provide internship program/Field or academic Projects for UG & PG students	MOUs with reputed Institutions & Organizations have been taken place.
The IQAC committee decided to go for additional branch of Artificial Intelligence & Machine Learning for the next Academic year(2020-21) based on the requirement of the subject across the globe.	A new branch CSE Artificial Intelligence and Machine learning has been approved by JNTUH.

Chairperson, IQAC

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOL
B. GANGARAM, SATHUPALLY
KHAMMAM DT 507303

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/01/2018-19 Date: 02.07.2018

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 05th July, 2018 in IQAC Room at 11:00 A.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLI(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC coordinator and members

Date: 05/07/2018

Internal Quality Assurance Cell

Minutes of Meeting held on 05th July, 2018in IQAC Room at 11.00 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 05.04.2018.
- Assessment of all academic activities during last academic year (2017-18).
- Plan of action for the Academic Year (2018-19).
- Placements, CRT & Task.
- Admissions, Scholar ships to merit students, Orientation programs.
- Any other discussion

IQAC minutes of meeting (05th July, 2018):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. The IQAC approved the academic plan and plan of action for academic year (2018-19).
4. The chairperson congratulated all the members for standing district first among JNTUH affiliated colleges in B.Tech final year results exams held in April/May 2018.
5. The committee suggested to TPO for conducting CRT classes and TASK programs to the students, and also informed to increase the placements to the students.
6. The committee discussed about merit scholar ships to the students based up on their performance in the previous academic results.
8. IQAC approves to organize the orientation programs for the first year students of all programs.
9. The committee decided to provide health insurance to all the employees.
10. The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLO
B. GANGARAM(V), SATHUPALLY(M
PIN : 507 303, Khammam Dist. T.S.

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/02/2018-19

Date: 24.10.2018

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 27th October, 2018 in IQAC Room at 11:30 A.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC coordinator and members

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 27/10/2018

Internal Quality Assurance Cell

Minutes of Meeting held on 27th October, 2018 in conference hall at 11.30 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 05.10.2018.
- Syllabus completion status, bridge classes, revision classes.
- Internal Mid exams & External exams.
- FDP Programs, conferences and workshops.
- Co-curricular and extracurricular activities
- Any other discussion

IQAC minutes of meeting (27th October, 2018):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. IQAC Verified the completion of syllabus and suggested to conduct bridge classes and revision classes to the students
4. The IQAC discussed about student performance in the internal mid exams and informed to council the underperformance students for improving attendance and preparation for exams and also advised to conduct parent teacher meetings.
5. The IQAC suggested to all the members of the committee to look in to the faculty participations in FDP Programs and in conferences and also to publish papers in conferences and in Scopus indexed and SCI journals
6. Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.
7. The chairperson congratulated all the members for standing district second among JNTUH affiliated colleges in B.Tech I, II and III year results exams held in April/May 2018.
8. The committee discussed to organize Batukamma festival.
9. The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/03/2018-19 Date: 12.12.2018

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 17th December, 2018 in IQAC Room at 02:00 P.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : [illegible], Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 17/12/2018

Internal Quality Assurance Cell

Minutes of Meeting held on 17th December, 2018in conference hall at 02.00 P.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 27.12.2018.
- Classwork, Course files, Project works, Symposiums.
- Placements.
- Co-curricular and extracurricular activities
- Any other discussion

IQAC minutes of meeting (17th December, 2018):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members in the committee approved the minutes of last meeting.
3. The IQAC committee verified the faculty classwork load and other related works concerned. and also informed to utilize the digital class rooms for effective teaching.
4. The IQAC approved to conduct symposiums for each department in the current semester.
5. The committee approved to conduct training Sessions to the students for doing effective project works.
6. All the members accepted to conduct traditional day during sankranthi festival and women's day on 8th march.
7. The committee approved for painting/white wash of college buildings.
8. The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN - [illegible] Khammam Dist. T.S.

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/04/2018-19 Date: 01.04.2019

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 04th April 2019 in IQAC Room at 02:30 P.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC coordinator and members

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 04/04/2019

Internal Quality Assurance Cell

Minutes of Meeting held on 04th April 2019in IQAC Room at 02:30 P.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 17th December 2018.
- Committees and Departments performance.
- Academic Plan progress.
- Increase of intake strength of CSE branch
- New Faculty Recruitment.
- Purchasing of New lab equipment's and maintenance.
- Any other discussion.

IQAC minutes of meeting (04th April 2019):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- The chairperson instructed all the members of the committee and HOD'S to improve the results to stand in first place in the district among JNTUH affiliated colleges.
- IQAC given instructions to Administrative committee to maintain records securely.
- The committee members felt very happy about utilization of financial support for papers publication in conferences and in journals.
- All the members of the committee approved to increase the intake of CSE branch from 60 to 120 strength.
- IQAC discussed regarding new faculty members for the next academic year.
- The IQAC informed to all the head of the departments to get approval for purchasing of new lab equipment's as per the need of the curriculum.
- The meeting ended with the note of thanks from the coordinator.

The following members attended the meeting:

S No.	Name of the Member	Position	Signature
1.	Dr. Ch. Vijaya Kumar	Chairman	
2.	Mr. D. Prabhakar Reddy	Management Member	
3.	Mr. K.V. Bhaskar Reddy	Employer Nominee/Industry Member	
4.	Prof. K.V. Jawahar	NAAC Coordinator & HOD-MECH	
5.	Mr. T. Veeranna	IQAC Coordinator	
6.	Mr. K. Ramakrishna Prasad	HOD-EEE	
7.	Mr. P. Sekhar Babu	HOD-ECE	
8.	Mr. N. VenkateswaraRao	HOD-CSE	
9.	Dr. SK. MeeraSaheb	HO- H&S	
10.	Mr. C. Sridhar	HOD-MBA	
11.	Mr. G. Upendara	Librarian	
12.	Mr. G. Rajender Reddy	Administrative Official, Member	
13.	Mr. B. Santhosh Kumar	Alumni Member	
14.	Mr. A. RudraTeja	Student Member	
15.	Mr. Ch. Siva prasad	Parent Member	

Chairperson

PRINCIPAL
PURTHI INSTITUTE OF TECHNOLOGY
ANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

2018-19 ACADEMIC YEAR

IQAC REPORT

S.NO	Minutes	Action Taken
1	The IQAC approved the academic plan and plan of action for next academic year (2018-19). With a suggestion to improve Industry based projects.	IQAC reviewed the annual report of last academic year (2017-18). The IQAC approved the academic plan and plan of action for next academic year (2018-19).
2	The committee suggested TPO for conducting CRT classes and TASK programs to the students, and also informed to increase the placements to the students.	"BRAINOVISION" Organized CRT classes for eligible students in addition to the additional classes conducted by the task to improve the employability. IQAC Committee will continue the financial support for Trainers.
3	The committee discussed about merit scholar ships to the students based up on their performance in the results.	Committee sanctioned an amount of Rupees 45,29,900/ to encourage the meritorious students.
4	IQAC approves to organize the orientation programs for the first year students of all programs.	Orientation programs for all first year students conducted successfully with parents participation.
5	The IQAC suggested to all the members of the committee to look in to the faculty participations in FDP/Conferences/Workshops and publish papers in reputed journals.	Most of the faculty members actively involved in updating their knowledge and participated in FDPS and published papers in reputed journals.
6	Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.	All Faculty members felt happy for the financial support from the institution.

7	Committee decided to conduct programs specifically addressing women faculty and girl students.	Bathukamma festival organized on the event of Bathakkamma on Women Empowerment Cell of SSIT is very active in conducting international women's day , rangoli competitions, flash mob etc.,
8	The IQAC approved to conduct symposiums for each department in the current semester.	All Branches organized symposiums namely Vydushya, Access , Mech Riser and Medho Spurthi
9	The committee approved to conduct training Sessions to the students for doing effective project works.	Training sessions conducted by COIN SOFTWARE Hyd for CSE students and VENKY'S - VISION for ECE Students and INDWELL Automation for EEE and Mechanical Students
10	All the members accepted to conduct traditional day during sankranthi festival	Traditional day celebrated on the eve of Sankranthi Festival On 11.01.2019
11	All the members of the committee approved to increase the intake of CSE branch from 60 to 120 strength.	AICTE and JNTUH approval is under process for consideration to increase the intake of CSE from 60 to 120.
12	The IQAC informed to all the head of the departments to get approval for purchasing of new lab equipment's as per the need of the curriculum.	New lab equipments were purchased in various departments as per the course curriculum given by the JNTUH for the next academic year.
13	The committee approved for painting/white wash of college buildings.	The Painting/ white wash work of college building partially completed and the remaining work is under process.

Chairperson, IQAC

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/01/2017-18

Date: 03.07.2017

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 06th July, 2017 in IQAC Room at 11:00 A.M

Chairperson
PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 06-07-2017

Internal Quality Assurance Cell

Minutes of Meeting held on 06th July, 2017 in IQAC Room at 11.00 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 10.04.2017.
- Review and assessment of all academic and other activities during last academic year (2016-17).
- Plan of action for the Academic Year (2017-18).
- Co-curricular and extracurricular activities.
- Transportation to the students.
- Up gradation of UPS, modernization of existing labs.
- Establishment of new Guest house.
- Any other discussion

IQAC minutes of meeting (06th July, 2017):

1. The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR.
2. All the members approved the minutes of last meeting.
3. IQAC reviewed the annual report of last academic year (2016-17).
4. The IQAC approved the academic plan and plan of action for the academic year (2017-18).
5. The committee listed and approved the merit scholar ships to the students.
6. The committee instructed to TPO regarding CRT, more placements, On-Line and Off-Line Training Sessions.
7. Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.
8. The committee suggested to organize extra-curricular activities and industrial tours.
9. It is decided to purchase two more buses for student transportation purpose.
10. It is decided to purchase computers for the modernization of existing labs.
11. The committee given suggestion to upgrade the UPS Facility from 20KV/A to 30KV/A.
12. Establishment of new guest house for visiting external officials purpose.
13. The IQAC committee given instructions to maintain our SSIT as "ragging free campus "with same spirit.
13. The meeting ended with the note of thanks from the coordinator.

Chairperson
PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Sai Spurthi
Institute Of Technology
(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/02/2017-18

Date: 03.10.2017

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 05th October, 2017 in IQAC Room at 11:00 A.M

Chairperson
PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 05-10-2017

Internal Quality Assurance Cell

Minutes of Meeting held on 05th October, 2017 in IQAC Room at 11.00 A.M.

Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 06th July, 2017.
- Committees and Departments performance.
- Academic Plan progress.
- IQAC emphasized on conducting remedial classes and guest lectures.
- Results improvement.
- Regarding Air – Conditioners for Labs.
- Any other discussion

IQAC minutes of meeting (05th October, 2017):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- IQAC emphasized on conducting remedial and revision classes and guest lectures.
- IQAC given instructions to Administrative committee to maintain records securely.
- IQAC emphasized on conducting CRT and communication skills classes for final year students.
- Results of all branches analyzed and suggested the department heads to improve the results.
- The committee members felt very happy about utilization of financial support by staff.
- The committee decided to purchase Air- Conditioners for the college purpose.
- The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/03/2017-18

Date: 11.12.2017

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 16th December, 2017 IQAC Room at 10:30 A.M

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
2. All the HODs
3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 16-12-2017

Internal Quality Assurance Cell

Minutes of Meeting held on 16th December, 2017 in IQAC Room at 10.30 A.M.
Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 05th October, 2017.
- Committees and Departments performance.
- Academic Plan progress.
- Placements.
- Women empowerment cell activities.
- Awareness programs for higher studies.
- Any other discussion

IQAC minutes of meeting (16th December, 2017):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- The committee discussed about the placements going to be organized by the placement cell.
- IQAC discussed about the subjects allotment to the staff, lesson plans and preparation of course files.
- The committee planned to organize the traditional day celebrations for sankranthi festival.
- The committee reviewed regarding JNTUH inspection and uploading the details to JNTUH and AICTE.
- IQAC reviewed the women empowerment cell activities.
- IQAC committee advised to conduct awareness program about GRE, TOFEL ,IELTS,GATE etc.,
- The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Ref: SSIT/CIR/IQAC/02C/04/2017-18

Date: 02.04.2018

CIRCULAR

All the members of the IQAC committee are here by informed to attend the IQAC meeting to be held on 04th April, 2018 in IQAC Room at 02:30P.M

Chairperson
PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

Copy to:
1. Principal
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3. IQAC members

Sai Spurthi Institute Of Technology

(Approved By AICTE, Affiliated to JNTU, Hyderabad)

Date: 04-04-2018

Internal Quality Assurance Cell

Minutes of Meeting held on 04th April, 2018 in conference hall at 02:30P.M.
Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 16th Dec, 2017.
- Committees and Departments performance.
- Academic Plan progress.
- Syllabus Progress, Students Attendance & Examinations.
- Admissions.
- Appreciation for students achievements.
- Any other discussion with permission of the chair.

IQAC minutes of meeting (04th April, 2018):

- The meeting started with a welcome note by Principal –Chairperson Dr. CH.VIJAYA KUMAR, Principal.
- All the members approved the minutes of last meeting.
- IQAC suggested all the HOD'S to update the stock registers and to be ready for the JNTUH inspection.
- IQAC given suggestions to strengthen the placements.
- All the Head of the departments are informed to council the students having weak attendance and poor performance of the students.
- IQAC discussed about completion of syllabus, conducting of mid examinations, Lab externals.
- The IQAC given suggestions to admission committee for strengthening the admissions by encouraging merit students based on EAMCET rank and IPE marks.
- The management congratulated all the faculty members for securing First place in the khammam dist under JNTUH affiliated colleges in III & IV year I sem results.
- IQAC Team Members congratulated GATE rankers.
- The IQAC Committee members congratulated the students who performed exceedingly well and brought medals to the college in JNTUH Zone – B Inter Collegiate tournament and JNTUH Central Zone Tournament.
- The meeting ended with the note of thanks from the coordinator.

Chairperson

PRINCIPAL
SAI SPURTHI INSTITUTE OF TECHNOLOGY
B. GANGARAM(V), SATHUPALLY(M)
PIN : 507 303. Khammam Dist. T.S.

2017-18 ACADEMIC YEAR

IQAC REPORT

S.NO	Minutes	Action Taken
1	The IQAC approved the academic plan and plan of action for next academic year (2017-18). With a suggestion to improve Industry based projects.	IQAC reviewed the annual report of last academic year (2016-17). The IQAC approved the academic plan and plan of action for next Academic year (2017-18).
2	The committee listed and approved the merit scholar ships to the students.	An amount of Rs. 9 Lakhs is distributed towards merit scholar ships.
3	The committee instructed to TPO regarding CRT, more placements, On-Line and Off-Line Training Sessions.	Even against Recession placement cell given placements to some of the eligible students.
4	Committee will continue the financial support for staff to participate in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.	Some of the faculty members utilized the financial support extended by the Institution
5	The committee suggested to organize extra-curricular activities and industrial tours.	2.TRADITIONAL DAY celebrated on 10th Jan 2018.
6 7	It is decided to purchase two more buses for student transportation purpose. It is decided to purchase computers for the modernization of existing labs.	Buses were purchased An amount of Rs. 5 Lakhs is spent for purchase of computers towards the modernization of Labs
8	The committee given suggestion to upgrade the UPS Facility from 20KVA to 30KVA.	Part of the up gradation process is completed
9	Establishment of new guest house for visiting external officials purpose.	Completed Success fully.
10	The IQAC committee given instructions to maintain our SSIT as " ragging free campus " with same spirit.	Anti Ragging Committee members striving their best for making SSIT a ragging free campus
11	IQAC emphasized on conducting CRT and communication skills classes for final year	Conducted CRT classes for all the final year students.

	students.	
12	Results of all branches analyzed and suggested the department heads to improve the results.	Secured First place in khammam dist among JNTUH affiliated colleges for III & IV Year I Sem Students.
13	The committee decided to purchase Air-Conditioners for the college purpose.	5 Air – Conditioners of worth Rs 1,55,000 purchased and installed in the labs.
14	The committee reviewed regarding JNTUH inspection and uploading the details to JNTUH and AICTE.	Successfully uploaded all the required details to JNTUH and AICTE.
15	IQAC reviewed the women empowerment cell activities.	INTERNATIONAL WOMEN'S DAY celebrated on 8thMARCH 2018. Telengana festival BATHUKAMMA celebrated on 9th OCT 2017.

Chairperson, IQAC

PRINCIPAL
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